How to Order Materials

1. Fill out the order form, completing all information in each column.
(We will enclose a new order form with your order.)

2. Subtotal all the items you are ordering.

3. Check the postage/handling chart for the correct amount to place in the postage/handling space.

4. Enclose sales tax ONLY if you are ordering within Pennsylvania. Include tax on postage & handling. We do NOT collect tax for any other state besides PA.

5. Please enclose check or money order made payable to: MULTI-LANGUAGE MEDIA Inc. and send the order to:

Multi-Language Media Inc.
PO Box 301
Ephrata PA 17522

6. CANADIAN orders. You will be invoiced.

VISA and MASTERCARD accepted.

A donation designated to the ministry above the total of your order would be greatly beneficial to the ministry and will receive a tax-deductible receipt. Thank you. God bless you.

PRICES ARE SUBJECT TO CHANGE WITHOUT PRIOR NOTICE

Postage/Handling Chart
$0 - $ 3.00 .... $ 2.00
$3.01 - $15.00 .... $ 4.50
$15.01 - $40.00 .... $ 5.25
$40.01 - $80.00 .... $ 7.50
Over $80.00
please add 10% of your total.
[Media Mail via U.S. Postal Service]

If paying by CREDIT CARD:
- can fax or email order
- can request UPS delivery

[SHIPPING AND HANDLING WILL BE ADJUSTED ACCORDINGLY—CHARGE DEPENDS ON WEIGHT OF ITEMS & LOCATION SENT TO; a STREET ADDRESS will be needed.]

CONTACT INFO:
Monday - Friday
9:00 am - 4:50 pm
(Eastern Standard Time)
Phone: (717) 738-0582
(business hours only)
Fax: (717) 738-9905
(24 hours)
Recommended option when phone is busy.
Email:
mlminfo@multilanguage.com

07

ORDER FORM

Multi-Language Media, Inc.

PO Box 301
Ephrata, PA 17522

717-738-0582 PHONE
717-738-9905 FAX
www.multilanguage.com
e-mail: mlminfo@multilanguage.com

Customer Code _____ Date _____

Name _____

Additional line for name or address, as needed _____

Address _____

City _____ State _____ Zip _____

Telephone ( ) _____ E-mail: _____

If questions arise concerning your order, we may need to contact you.

QTY	ITEM NO.	TITLE	PRICE	TOTAL

Postage/Handling Chart
$0 - $ 3.00 .... $ 2.00
$3.01 - $15.00 .... $ 4.50
$15.01 - $40.00 .... $ 5.25
$40.01 - $80.00 .... $ 7.50
OVER $80.00 PLEASE ADD 10% OF YOUR TOTAL.

Materials are sent Media Mail through the US Postal Service. You may request UPS and will be charged accordingly.

A donation above the total of your order would be greatly beneficial to the ministry and will receive a tax-deductible receipt. Thank you.

Subtotal _____
Postage & Handling _____
PA 6%Sales tax _____
(add PA sales tax ONLY if sale originates in PA [we do not collect tax for any other state] - include postage & handling amount in your tax figure)
TOTAL _____

☐ VISA ☐ MASTERCARD

☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐

Expiration Date ☐☐/☐☐ CVV # ☐☐☐

Authorized Signature _____

Please enclose payment (check or credit card) with order.